

Dear Parents / Carers,

Over the weekend we received some desperately shocking and upsetting news about the passing of a member of staff at Codsall High School. I wanted to inform parents in our other schools so that everyone has the same information. Mr Maxfield, Headteacher at Codsall High has sent the following letter to parents.

Dear Parents,

*I am writing to give you further information regarding the need to close school yesterday and to share some incredibly sad news.*

*One of our staff members died over the weekend unexpectedly. The member of staff was incredibly popular with both colleagues and students, and this news is profoundly shocking to all.*

*We've been in contact with the family over the past hours and have expressed how sad we are about this news and offering our support to them. Understandably, the family are still coming to terms with what's happened and have requested we do all we can to afford them some privacy. They have asked me to express their gratitude for the tributes and condolences received and would wish that at the appropriate time, those wishing to give tributes are able to do so through donations to selected charities - I will share more details of this in time.*

*At the family's request, we have shared this news today with the children in school and have talked about how the family of Codsall High will support each other through the coming days. In school we will have staff available to help and support any child that needs it with additional counselling support that can help children make sense of this news.*

*If you have concerns about how your child is coping with this news, you can contact your child's form tutor or the pastoral team via telephone or Synergy and we can identify ways of offering further support. I share below two websites that you may find useful.*

*<https://www.childbereavementuk.org/> <https://www.winstonswish.org/>*

*Thank you for your help and understanding at this difficult time.*

*Simon Maxfield*

*Headteacher*

Yours sincerely,



**Alun Harding**  
**Executive Headteacher**  
**South Staffordshire Learning Partnership**